

WEST LANCASHIRE LOCAL CHILDREN'S TRUST PARTNERSHIP MEETING



Children's Trusts
in Lancashire

ACTION NOTES		PRESENT				
DATE:	10 September 2009	Angela Aspinwall-Livesey (AAL) (Chair)	✓	✓	Maxine Shaverin (MS) (Further & Higher Education)	
		Jonathan Hewitt (JH) (LCC – School Effectiveness and Lead Officer)	✓	✓	Paul Anderton (PA) (NHS – CAMHS)	
TIME:	2:00pm	Grant Murdoch (GDM) (LCC – Young People's Service)	✓	✓	Lesley Ledgard (LCC – Early Years)	
		Tracey Jardine (TJ) District Partnership Officer	✓	✓	Colin Buckley (CB) (LCC – YOT)	
VENUE:	Skelmersdale College, Construction Academy, Glebe Rd., Skelmersdale	Cerys Smye-Rumsby (CSR) (CVS)	✓	✓	Liz Petch (NHS Central – Commissioning) Amanda Claeys (Parenting Forum)	
		Jennifer Hewitt (LCC – Extended Services)	✓	✓	Talha Wadee (TW) (LCC – Policy)	
		Joanne McGrath (LCC – Extended Services)	✓	✓	Carmel Foster (CF) (Secondary Schools)	
		Rachel Walker – LCC Fire & Rescue	✓	✓	Audrey Swann (AS) (Short Stay Schools)	
		Amy Bamber (AB) (NHS Central – Provider)	✓	✓	Doreen Wilde (DW) (LCC – Clerk)	
DISCUSSION ITEM		ACTION NOTES				BY
1.	Welcome and Introductions	Angela Aspinwall-Livesey (AAL) welcomed everyone to the meeting and introductions were made.				
2.	Apologies for Absence	John Buck (Lancs Fire & Rescue) (Rachel Walker representing) Jane Cass (NHS Public Health) (Liz Petch representing) Dave McHale (LCC CIS) Joanne Stephenson (LCC CAF) Helen Gorman (LCC TPP) Greg Mitton (CVS) Richard Whittaker (NHS Provider) (Amy Bamber representing) County Councillor Ann Evans (LCC)				
3.	Note of Previous Meeting held 9 July 2009 – Accuracy	Lesley Ledgard to be recorded as present at this meeting.				DW

DISCUSSION ITEM		ACTION NOTES	BY
4.	Note of Previous meeting – Matters Arising	<ul style="list-style-type: none"> Tracey Jardine (TJ) reported that the issue regarding representation of children and young people on the Local Strategic Partnership (LSP) each term had been referred to the LSP Chief Executive. 	
5.	Strengthening Children’s Trusts <ul style="list-style-type: none"> Update on Membership (Updated copy to be circulated at the meeting) 	A3 copy circulated for information. Audrey Swann and Amanda Claeys were welcomed to their first meeting as representative of Short Stay Schools and Parenting Forum respectively. Representation of the Lancashire Youth Association was queried and it was noted that CVS Trust member Greg Mitton acts as their representative and reports back.	
6.	Funding	Talha Wadee (TW) provided a verbal update. There is to be a DVD presentation from one of the successful applicants funded at the November meeting. Important to increase the voluntary sector contribution to children and young people. TW to liaise with Grant Murdoch (GM) about arrangements. It was noted that secondary heads will decide funding at the Targeted Youth Support Operational meeting yesterday with dual representation from West Lancashire. AAL outlined the development of a model across the County involving the allocation of land to share between schools to plan different projects. The need to ensure that the project remains in the hands of children and young people and that their voice is heard.	
7.	Better Outcomes for Children & Young People in West Lancs (LCTP Action Plan)	<p>Carmel Foster (CF) and AAL to meet at a later date to review the plan against outcomes. It was noted that Early Years Foundation pupils averaged a 6 in 13 elements like reading, writing, math, social and emotional development. The top grade is 9 so 6 is a good result whereas below 5 is an issue. The proportion of children who gain 6 plus in the seven essential elements increased by 2.6%. On attendance there has been a substantial increase of 4.5% on progress.</p> <p>Following discussion regarding the West Lancs LCTP Action Plan the following comments/actions were noted: -</p> <ul style="list-style-type: none"> To identify gaps and provide outstanding information. Consider adding traffic light ratings against objectives. No targets associated with some of the objectives. 	AAL/ CF

DISCUSSION ITEM		ACTION NOTES	BY
	Better Outcomes for Children & Young People in West Lancs (LCTP Action Plan) (cont'd)	<ul style="list-style-type: none"> • Make sure all results are current and sustainable targets. • Colin Buckley (CB) to break down offending rates. • To review authorised, unauthorised and persistent absence data • To consider inclusion of • Decide mechanism for making changes/progress monitoring – quarterly highlight reports? • Decide who should receive the plan and how it should be circulated. <p>It was felt that the Funding Sub-Group should take these issues and actions forward on behalf of the Trust. Members to provide any outstanding information or data to TW or DW for inclusion/update of the plan before the next meeting.</p>	CB TW/DW
8.	Involving Children and Young People in LCTP Arrangements	Grant Murdoch (GDM) briefed the meeting on self assessment, the engagement group and plan. There is a need to work towards embedding the Children's Trust in organisations. The costs involved and details of the participation group are required by Sarah Callaghan the CYP Children's Champion at end of September. It was considered useful to invite Sarah Callaghan to a future meeting.	GM
9.	Arrangements for West Lancashire's LCTP District Event	<p>There was lengthy discussion on the best date to hold a further Children's Trust event. It was noted that there are several children and young people related events coming up, including Listen to Children Faith Day, Democracy Week in October followed by Inside Justice Week with an open day at Ormskirk Court and the Youth Council elections the first week of November. The possibility of getting out to rural areas with a road show was proposed or tying in with activities involving the Youth Bank. The importance of providing plenty of notice to schools and relating the event to the LCTP Action Plan was considered vital. It was decided that an event should be held in January 2010 and an Event Planning Sub Group put together to meet in early October to decide arrangements and plan a programme to be presented at the next Trust meeting.. The proposed sub group membership is noted below. Grant Murdoch to lead and liaise with AAL to arrange a date.</p> <p>Grant Murdoch (YPS) Maxine Shavering (Skelmersdale and Ormskirk College) Cerys Smye-Rumsby (CVS) Amanda Claeys (Parenting Forum) Angela Aspinall-Livsey (Schools)</p>	GM

10.	Extended Services Update Report	<p>Jenny Hewitt (JH) and Joanne McGrath (JM) attended to present an item on the work of Extended Services. An information pack regarding the service was circulated and it was noted that in West Lancashire 71% of schools are meeting the full core offer, 49 out of 69 schools. Six of the 12 districts are now at 100% of full core offer either individually or cluster basis. JH and JM welcomed the opportunity to provide an awareness of the service and their current project work. It was considered important to signpost their services and link funding together to co-ordinate provision. It was also felt useful to map what facilities are provided through Extended Services. The changing role of commissioning services and the need to talk to schools was raised and it was agreed that a list of those offering and not offering the core service would be provided so support could be offered by the Trust.</p> <p>The importance of publicity was emphasised and reference made to the well received brochure on child care providers with free advertising distributed to 10,000 families. It was felt really important to connect with other publications to reduce costs. There was discussion on the impact in 2011 of no Extended Services Officers and the need to improve the percentage of full core offers. It was noted that a very good job is being done through accelerating clusters and that this could be really crucial. It was agreed to provide a report on the parent focus groups around access to provision and other concerns. JH and JM were both thanked for their excellent presentation.</p>	<p>JH JM</p>
11.	Update on the Targeted Youth Support (TYS) and My Place Bid	<p>GM provided an update on TYS explaining the beginnings and understanding of what is required following the meeting on 8 September. The next meeting on 13 October will look at cases and situations, look at promotional and publicity materials and agreement of a standard pro-forma that is to go out at least 15 days before each meeting.</p> <p>GM advised that unfortunately the My Place Bid is no more but discussions are continuing and ideas being developed with partners. The decision of the Lancashire Skills Council (LSC) to continue with the college project was welcomed as very good news by the Trust.</p> <p>It was noted that the Young People's question time had been arranged for 24.11.09.</p>	<p>All</p>
12.	Update on the Common Assessment Framework (CAF) District Integrated Working Panels	<p>JH confirmed that an independent person from outside is looking at the Common Assessment Framework (CAF) and is to meet with a number of heads of schools/children's centres at end of September. The view at the moment is that CAF is being used as a referral mechanism and is not effective. Dave Mchale is to continue as lead and it should help the TYS process as well.</p>	<p>DM</p>

DISCUSSION ITEM		ACTION NOTES	BY
13.	Any Other Business	<p>To note Items brought forward for future meetings:</p> <ul style="list-style-type: none"> • Maxine Shaverin (MS) and Grant Murdoch (GM) to work on NEET. • LGSB • CDRP/Alcohol Strategy – Jane Cass (JC) and Dean Holden (DH) to coordinate. • LCTP Communications Toolkit 	
14.	Date of Next Meeting	<p>Date: Thursday, 5 November 2009 at 2.00 pm. Venue: St John's Children's Centre, Birch Green, Skelmersdale</p>	All

Doreen Wilde, Email: doreen.wilde@lancashire.gov.uk Telephone Number: 01772 532718 or Mob: 07771663501
28 October 2009